



## Salt Lake Urban Search and Rescue UTAH TASK FORCE ONE



To: All UT-TF1 personnel

From: UT-TF1 Administration

Date: February 25, 2008

**Re: USAR Steering Committee**

All UT-TF1 members,

It is the intention of the program management to dissolve the steering committee as it stands currently. This committee will be reformatted into working groups with each group having representation of the various specialties within the task force. The groups shall have 3-4 members each with a chair and vice chair. The responsibilities of each group will include:

- Schedule training of members
- Assist with maintenance of related cache equipment
- Provide reports to the logistics and training managers
- Rehab of cache following deployment and/or training
- Assist with scheduling team members to work with cache equipment
- Help ensure that team members are deployment-ready (i.e. certifications, ensure personnel files are updated, contact information)
- Updating/creating policy (if necessary)
- Hold monthly meetings within group

Many of these items will require little effort on the part of the working group members. However, it is important that all of these items be handled on an ongoing basis and with consistency. Therefore, your participation is greatly appreciated! Please note that we are looking for individuals who are committed to the program, who wish to become more involved, and who are willing to share some of the responsibilities within the program.

To be considered, please submit a resume with a brief letter declaring the working groups that you are interested in. List both a primary and secondary interest within the organization (i.e. primary: logistics working group, secondary: canine working group).

The following are the major working groups within the organization. It may be possible to allow involvement in more than one group—this will be determined during the selection process.

1. Operations (TFL, Plans, Safety, Tech Info) working group
2. Canine working group
3. Technical Search/Structure Specialist working group
4. Rescue working group
5. Logistics/Transportation working group
6. Medical working group
7. Hazmat/WMD working group

Who should apply? **Any current member of Utah Task Force 1!**

Do not be reluctant to submit. If you are a new employee or if you just want a change of pace within the organization, we want your resume. Send resumes to either Captain Clair Baldwin [clair.baldwin@slcgov.com](mailto:clair.baldwin@slcgov.com) or to Captain Bryan Case [bcase@ufa-slco.org](mailto:bcase@ufa-slco.org). Also, access the [www.utahtaskforce1.org](http://www.utahtaskforce1.org) website and complete the “working group application” on the main web page. Resumes should be received by March 7, 2008. Selections will be made shortly thereafter.

Thank you for your interest,

Bryan Case  
Urban Search & Rescue, Captain  
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